



Shaunael Adlana Milton

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EDUCATION

Loyola Marymount University

Bachelor of Arts, English

GPA: 3.87 / 4.0

Los Angeles, CA

May 2026

Dean's List 2022 – 2024

Archer School For Girls

High School Diploma

GPA: 3.76 / 4.0

Los Angeles, CA

May 2022

RELEVANT PROFESSIONAL EXPERIENCE

Loyola Marymount University, Los Angeles

Research Assistant

Fall 2024 - Present

- Researched syllabus for DBA and PhD courses
- Organized files for DBA and PhD courses
- Reformatted a paper for submission on Global Strategy for Academy of Management
- Assisted in grading as a TA for a Strategic Management courses
- Organized the attendance sheets for Strategic Management courses
- Compiled files for grading
- Assisted in grading assignments

Allied Global Marketing, Los Angeles

Public Relations Intern

Summer 2024

- Scanned for coverage of several titles I helped manage
- Researched articles to create breaks
- Organized media coverage
- Organized agenda for meetings
- Participated in campaign brainstorming
- Assisted in writing signature stories and pitches
- Helped staff press days and cover screenings to keep events running smoothly
- Contributed to administrative support from working on campaign reports to taking notes on internal and external calls

Modern Luxury, Los Angeles

Journalism Intern

Fall 2023

- Applied copy-editing techniques to make writing more succinct
- Produced multiple pieces for Modern Luxury such as copy
- Revamped pieces by having a creative spin on them such as agendas
- Researched restaurants, theatres, and other places to write on
- Edited multiple different articles varying from agendas to art pieces

THAheadline LLC, Los Angeles

Entertainment Journalism Intern

2023 – Present

- Researched multiple medias of content and various calibers people
- Curated questions for interview for a singular person or panel of persons
- Interviewed celebrities and other persons of interest
- Compiled multiple reviews and articles after screenings and other previews
- Expedited piece within a week of the interview or preview of the film

- Researched influencer clients and fashion brands
- Organized two events by selecting numerous influencers for attendance and setting up the theme
- Hosted events by thoroughly knowing who was in attendance; there were about a hundred in total
- Organized gifting for clientele
- Compiled data and inventory on multiple companies, influencers, and celebrities for easier access
- Curated pitches for multiple different companies and clients to staff

Loyola Marymount University, Los Angeles**Social Media Manager**
2023 – 2023

- Researched and analyzed my professor's autobiography
- Strategized how to market the book to a wide audience
- Created social media content to market the book

Loyola Marymount University, Los Angeles**Admissions Intern**
2022 – Present

- Customer Services such as answering various kinds of calls and messages from parents, counselors, students, and others
- Input and correct student records

ACTIVITIES

Loyola Marymount University, TLC	Loyola Marymount University, Criterion
Loyola Marymount University, ACE Organization.	Loyola Marymount University, RHA

COMMUNITY INVOLVEMENT

Los Angeles, Alexandria House - Volunteer	Belles Service Organization
Kinecta – volunteer packing backpacks	

SKILLS & LANGUAGES

Google Drive: Docs, Slides, Sheets, Gmail	Microsoft Office Suite: Excel, PowerPoint, Word, Outlook
Canva, Wix	Instagram, Twitter, Tumblr, Snapchat, Facebook

AWARDS

Loyola Marymount University, Dean's List	Loyola Marymount University, Xavier Award
Kinecta, REDCAP Scholar	Loyola Marymount University, LMU Grant