



**Shaunael Adlana Milton**

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## EDUCATION

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**Loyola Marymount University**  
*Bachelor of Arts, English*  
GPA: 3.89 / 4.0

**Los Angeles, CA**  
May 2026  
Dean's List 2022 – 2024

**Archer School For Girls**  
*High School Diploma*  
GPA: 3.76 / 4.0

**Los Angeles, CA**  
May 2022

## RELEVANT PROFESSIONAL EXPERIENCE

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**Loyola Marymount University, Los Angeles**

**Residential Advisor**  
Fall 2026 - Today

- Executed three community focused events supporting residents mental and physical wellness
- Collaborated with campus administration (Burns and Registered Nutritionist/Dietitian) for educational programming
- Ensured safe living and learning environment for 30+ residents
- Enforced LMU housing and safety policies
- Facilitated agreements and discussions between residents
- Completed nightly duty rounds and responded to student concerns, facility issues, and crisis
- Managed administrative tasks including safety documentation, duty logs, incident reports, and maintenance requests.
- Served as a first point of contact for residents experiencing academic, personal, or roommate challenges.

**Porter Novelli, Los Angeles**

**Food Agriculture Nutrition Intern**  
Summer 2025

- Supported client teams in the development and execution of campaigns using the PESO model
- Drafted press materials including media pitches, uplifting campaigns and receiving coverage
- Scanned daily for earned media opportunities, receiving hits from large news outlets
- Created run of show and profiles of attendees for several events leading to a smooth delivery for the clients
- Brainstormed event activities ensuring client representation
- Attended meetings brainstorming for client and event success
- Curated list of items for events ensuring products are accessible and client forward
- Updated and curated media lists finding new opportunities for earned media
- Collaborated on social media captioning for client campaigns
- Researched competitors to outline new approaches for pitching
- Researched media trends to expand client campaigns

**Loyola Marymount University, Los Angeles**

**Research Assistant**  
Fall 2024 - Present

- Researched syllabus for DBA and PhD courses
- Organized files for DBA and PhD courses
- Reformatted a paper for submission on Global Strategy for Academy of Management
- Assisted in grading as a TA for a Strategic Management courses
- Organized the attendance sheets for Strategic Management courses

- Compiled files for grading
- Assisted in grading assignments

**Allied Global Marketing**, Los Angeles

**Public Relations Intern**  
Summer 2024

- Scanned for coverage of several titles I helped manage
- Researched articles to create breaks
- Organized media coverage
- Organized agenda for meetings
- Participated in campaign brainstorming
- Assisted in writing signature stories and pitches
- Helped staff press days and cover screenings to keep events running smoothly
- Contributed to administrative support from working on campaign reports to taking notes on internal and external calls

**Modern Luxury**, Los Angeles

**Journalism Intern**  
Fall 2023

- Applied copy-editing techniques to make writing more succinct
- Produced multiple pieces for Modern Luxury such as copy
- Revamped pieces by having a creative spin on them such as agendas
- Researched restaurants, theatres, and other places to write on
- Edited multiple different articles varying from agendas to art pieces

**THAheadline LLC**, Los Angeles

**Entertainment Journalism Intern**  
2023 – Present

- Researched multiple medias of content and various calibers people
- Curated questions for interview for a singular person or panel of persons
- Interviewed celebrities and other persons of interest
- Compiled multiple reviews and articles after screenings and other previews
- Expedited piece within a week of the interview or preview of the film

**CLD PR**, Los Angeles

**Public Relations Intern**  
Summer 2023

- Researched influencer clients and fashion brands
- Organized two events by selecting numerous influencers for attendance and setting up the theme
- Hosted events by thoroughly knowing who was in attendance; there were about a hundred in total
- Organized gifting for clientele
- Compiled data and inventory on multiple companies, influencers, and celebrities for easier access
- Curated pitches for multiple different companies and clients to staff

**Loyola Marymount University**, Los Angeles

**Social Media Manager**  
2023 – 2023

- Researched and analyzed my professor’s autobiography
- Strategized how to market the book to a wide audience
- Created social media content to market the book

**Loyola Marymount University**, Los Angeles

**Admissions Intern**  
2022 – Present

- Customer Services such as answering various kinds of calls and messages from parents, counselors, students, and others
- Input and correct student records

**ACTIVITIES**

Loyola Marymount University, TLC  
Loyola Marymount University, ACE Organization.

Loyola Marymount University, Criterion  
Loyola Marymount University, RHA

**COMMUNITY INVOLVEMENT**

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Los Angeles, Alexandria House - Volunteer  
Kinecta – volunteer packing backpacks

Belles Service Organization

**SKILLS & LANGUAGES**

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Google Drive: Docs, Slides, Sheets, Gmail  
Canva, Wix

Microsoft Office Suite: Excel, PowerPoint, Word, Outlook  
Instagram, Twitter, Tumblr, Snapchat, Facebook

**AWARDS**

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Loyola Marymount University, Dean's List  
Kinecta, REDCAP Scholar

Loyola Marymount University, Xavier Award  
Loyola Marymount University, LMU Grant